

## NOTICE ON THE PROCESSING OF PERSONAL DATA FOR VISITORS OF CREDIABANK S.A.

CrediaBank S.A., which is based in Chalandri, at 260-262 Kifissias Avenue (phone no. 210 3669000) (hereafter the "Bank"), in accordance with Regulation (EU) 2016/679 and the relevant provisions of the applicable Greek legislation on the protection of personal data, in its capacity as controller, informs its visitors (hereinafter referred to as "Visitors" or "Visitor") that it or third parties, on its authorisation and on its behalf, will process their personal data in accordance with the following:

### **1. Which personal data are collected by the Bank and from where?**

When entering certain office areas and premises of the Bank, the latter collects your identification data directly from you (name, surname, father's name, ID card).

### **2. Why do we collect your personal data and how do we process them?**

Your personal data under the above (Chapter 1) collected are subject to processing to protect the Bank's property, including its systems, records, etc., the security and physical integrity of employees, customers, traders or of the Bank's visitors.

### **3. Who do we send your personal data to?**

Your personal data may be forwarded to lawyers, law firms, bailiffs, experts, consultants, and public authorities in the event of a breach or if there is a need to defend the legitimate interests of the Bank.

### **4. How long do we keep your personal data?**

Your personal data will be kept for 24 months from the date of your entry into the Bank, and in the month of January each year the data of the previous year will be destroyed.

In the event of a breach, or if any preliminary investigations, investigations or legal proceedings are under way with the Bank or any affiliated company thereof, directly or indirectly concerning you, the retention period of your personal data will be extended until the relevant incident has been resolved or until an irrevocable court order is issued.

### **5. What rights do you have to protect your personal data and how can you exercise them?**

I) You have the following rights to protect your personal data:

- a) To know what personal data we keep and process, their origin, purposes of their processing, the data recipients, and the time they are retained (right of access).
- b) To request the correction and / or completion of your personal data so that it is complete and accurate (right of rectification). In these cases, you must provide any necessary documents that may indicate the need for such correction or completion.
- c) To request the limitation of your data processing (right of restriction).
- d) To refuse and / or oppose any further processing of your personal data we retain (right of appeal).
- e) To request the deletion of your personal data from the files we hold (right to erasure).

Please note the following in relation to your above mentioned rights:

- ✓ The Bank may in any case have the right to refuse the satisfaction of your request to restrict the processing or deletion of your personal data if the processing or retention of the data is necessary for the establishment, exercise or support of its legal rights or the fulfillment of its obligations.
  - ✓ The exercise of these rights acts in any case for the future and does not concern data processing already performed.
- f) To submit a complaint to the Personal Data Protection Authority ([www.dpa.gr](http://www.dpa.gr)) if you believe that your rights are being infringed in any way.

II) For the exercise of these rights, as well as for any matter concerning your personal data, you may address the Bank in writing to the following address: CrediaBank, Data Protection Office, 260-262 Kifissias Avenue, Chalandri, 15231, or to the e-mail address: [dpo@crediabank.com](mailto:dpo@crediabank.com).

In such cases we will make every effort to respond to your request within thirty (30) days of its submission. This period may be extended for up to sixty (60) additional days, if deemed necessary by the Bank's absolute discretion, taking into account the complexity of the request and the number of requests, so we will inform you accordingly within the aforementioned period of thirty (30) of days.

Exercising your rights does not entail any charge. If however, your requests are obviously unfounded, excessive or recurrent, we may either ask you to bear the relevant costs for which we will inform you or refuse to respond to them.

## 6. How do we protect your personal data?

The Bank for the security of your data has and applies procedures and systems for the confidentiality of your personal data and processing, as well as for protecting them from accidental or unlawful destruction, accidental loss, alteration, prohibited propagation or access and any other forms of unfair processing, including access controls, physical and reasonable security, data loss prevention and backup outside of the Bank.

The above notice replaces any previous notice concerning the processing of your personal data.