

Transformation Planning Executive

CrediaBank, which was created through the merger of Attica Bank and the former Pancreta Bank, is looking for a **Transformation Planning Executive** to join our dynamic team.

Job details

Job type: **Full-time**

Location: **Athens, Greece**

Apply via email to: recruitment@crediabank.com

About the job

CrediaBank is seeking a **Transformation Planning Executive** within the Bank's Transformation unit. The job holder will support the design, monitoring and coordination of the Bank's transformation portfolio, working closely with various business units in documenting, monitoring, and supporting operational changes within transformation projects. The ideal candidate will have experience in Banking Operations, Project Management or Business Process Modelling and demonstrate strong organizational skills and a results-oriented mindset, to operate as a catalyst for change, supporting planning, shaping recommendations and driving clarity across complex initiatives.

Responsibilities

- Support in designing and periodically updating the overall transformation plan
- Monitor project implementation progress and update related tracking tools (KPIs, milestones, status dashboards)
- Prepare concise and insightful documentation, reports and presentations related to the transformation progress, operating model and operational changes
- Participate in the design or redesign of specific operating models in collaboration with other units
- Map, analyze and re-design end-to-end business processes using structured methodologies (e.g., BPMN), focusing on clarity, efficiency and strategic alignment
- Proactively identify process gaps, inefficiencies and opportunities for improvement, bringing forward proposals and solution concepts
- Translate process findings into actionable recommendations that support prioritization and decision - making at leadership level
- Support the development and implementation of methodologies for monitoring, governance and operational planning.

Qualifications

- University degree in Business Administration, Economics, Computer Science or a related field
- A master's degree is considered an asset
- Excellent command of the Greek and English language, both written and verbal
- Excellent computer skills with emphasis on MS Office applications (Excel, PowerPoint, Visio) and proficiency with digital collaboration tools
- Proficiency in project tracking tools (e.g. MS Project, Jira)
- Knowledge of the banking, legal and regulatory, framework

- Minimum of **three (3) years** of professional experience in BPM, Transformation Office, Project Coordination or organizational design roles within a banking or financial services environment
- Strategic mindset and ability to understand strategic direction, goals and priorities and align them with daily actions and decisions
- Strong analytical thinking with accuracy in documentation and presentation
- Ability to coordinate and monitor complex initiatives with multiple stakeholders
- Solid organizational and time-management skills
- Ability to support change with professionalism and a structured approach
- Problem-solving mindset and results-driven orientation
- Flexibility and adaptability in a continuously evolving environment
- Excellent communication skills and strong team spirit
- Ability to work independently, take ownership and push initiatives forward.

About CrediaBank

CrediaBank was created through the merger of Attica Bank and the former Pancreta Bank, and is the 5th largest bank in Greece in terms of assets. It is a modern banking institution with a network of 65 branches and 5 business centers across the country, serving approximately 300,000 individuals and businesses with a wide portfolio of deposit, investment, and insurance products, mutual funds, loans, and brokerage services. Customer service is a top priority for CrediaBank, which is why it is the only bank that welcomes customers both with and without appointments, offers cashier services available throughout the day, and operates with extended hours through the CrediaConnect service. CrediaBank operates as a credit institution supervised by the Bank of Greece, strictly applying both European and national regulatory frameworks governing the operation of banks. More information about the Bank is available on our website www.crediabank.com

We respect your personal data

CrediaBank, taking into account that the personal data of candidate employees is of great importance, informs you in accordance with Regulation (EU) 2016/679 and the relevant provisions of the applicable Greek legislation for the protection of personal data, in its capacity as controller of the type of personal data it collects, the reason they are collected and processed and how long they are retained [here](#).